Academic Program Review Process

1. Planning
   - January-March (Early Spring)
     - OAE host planning meeting
     - Identify point of contact

2. Reviewers & Dates
   - April-May (Late Spring)
     - Determine visit dates & Coordinate dates w/ OAE
     - Dean: Submit Proposed visit dates to OAE
     - Dean: Submit Proposed Reviewers list to OAE for the Provost approval

3. Self-Study
   - August-November (Summer-Fall)
     - IRP: Data portfolio
     - Reviewers list for the Provost approval
     - Dean: Confirmed reviewers
     - Conduct Self-Study and upload report to OAE
     - Dean: Submit Proposed visit dates to OAE

4. Visit & Report
   - January-March (Early Spring)
     - Mail self-study to reviewers one month early before visit
     - External Review Committee Visit
   - May-August (Summer)
     - Dean: Internal Readout, Follow up Report
     - Follow-up Meeting w/ Leadership Team

5. Follow-Up
   - May-December (Summer-Fall)
     - Action Plan Update Report (May)
     - Action Plan Update Reporting (Nov-Dec)
   - Biennial Follow-up